

## Payee Certification Statement

For KFS Disbursement Voucher Doc #	
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I certify that expenses claimed were incurred by me for official University Business and pursuant to University Purchasing Policy. I understand that I did not follow the correct purchasing protocol (e.g. UCIBuy, PALCard or Purchase Order) and purchasing for official University Business must be made by individuals issued with the correct delegation of authority.

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Payee Name

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Date

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Signature